DRAFT - City of Edna Bay Regular Meeting

1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, September 14th, 2026 at the Edna Bay School and via WebEx. Mayor Poelstra called the meeting to order at 6:04 PM.

2 — Roll Call:

Tyler Poelstra	- Mayor / City Council	(Present)
Sandy Henson	- Vice Mayor / City Council	(Present)
Myla Poelstra	- Clerk + Treasurer / City Council	(Present)
Mike Williams	- City Council	(Present - Tele)
Jay Towne	- City Council	(Present)
Louise DiPaolo	- City Council	(Present)
Caleb Kitson	- City Council	(Present)

2.1 — Public Participants:

Joe Wargi	Tony Hendershot (Tele)	Sarah Yellen	Matthew Yellen
Roger DiPaolo	Brian Mortensen (Tele)		

3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Mayor Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:
1: Special (Postponed Regular) Meeting Minutes of August 17th, 2026 - No comments or questions.

Consensus of the public attendants was taken in favor of the consent agenda, there were no questions.

Motion:

Mayor Poelstra moved to approve the consent agenda as presented.

- Seconded by Councilor Towne
- Approved by unanimous vote of the council

3.1 — Business:

Old Business: None.

New Business:

- a) Volunteer Charlie Creek Boardwalk Repairs, Discussion and Decision.
- b) 2026 Annual Certified Financial Statement Resolution #2026-44, Discussion and Decision.
- c) First Reading of Budget Amendment Ordinance #26-40NCO for Roads, Discussion and Decision.

4 — Mayor's Report:

Mayor Poelstra reported that there were 4 loads of rock put on Holbrook to improve access for residents. He is working on maintenance approval for the roadway from the Y near carwash through to Kosciusko Dr. DOF is waiting on follow up documents from the City regarding transfer of their easement through dark forest.

Mayor Poelstra said he contacted the Craig Police department regarding the Kids Don't Float sticker for the new bench at the harbor. He is working on sending them details so a label can be made that fits.

Other items noted were that AP&T is continuing work on the dock phone and will have it resolved soon. Division of Elections has mailed the 2026 General Election documents to the City, chains need to be purchased for the fire truck, and Alaska Commercial Divers is working on a quote for a breakwater inspection. The next priority he is volunteering time on is to complete installation of the new snow plow equipment.

Mayor Poelstra noted that he and Joe Wargi completed repairs on Charlie Creek boardwalk and donated some boards to complete the task.

5 — Clerk's Report:

Myla Poelstra had nothing new to report.

6 — Treasurer's Report:

Copies of the Treasurer's Report were available online. There no questions. Myla suggested that it would be good to look at moving another $50K into the interest bearing savings account. It will be on the next agenda.

7 — Committee Reports

7.1 — Dock Committee:

Tyler Poelstra (Dock Chairman) reported that he is still aiming to spend a weekend at the dock re-installing the gangway center hand rail and fish cleaning station. Caleb Kitson (Harbor Master) had no report.

Councilman Towne said in the State of Alaska it is a misdemeanor to tie up a boat to a floatplane dock. He proposed purchasing appropriate DOT signage that identifies the dock as a floatplane facility. He would like to see some fine or penalty added to our list of harbor fees. This will be on the next agenda.

7.2 — Road Committee:

Mike Williams (Road Chairman) gave a brief report on the Edna Bay road conditions.

Sarah Yellen asked if the City could plow the snow from the church parking lot this winter. Mayor Poelstra asked if there were any objections to plowing out the church, when Joe is able to. Consensus was in favor.

7.3 — EMS Committee:

Myla Poelstra (Chairman) had no report.

7.4 — Search & Rescue Committee:

Roger DiPaolo (Chairman) had no report.

7.5 — Fire Committee:

Brian Mortensen (Fire Chief) had no report.

Jay Towne gave a brief update on progress with the fire pond map.

7.6 — Fish & Game Advisory:

Myla Poelstra (F&G Secretary) said the re-organization meeting is scheduled for September 23rd at 6:00PM.

7.7 — Bulk Fuel:

Tyler Poelstra (Plant Manager) reported that the annual USCG facility inspection is complete for 2026.

8 — Old Business

None.

9 — New Business

Item A - Volunteer Charlie Creek Boardwalk Repairs:

Mayor Poelstra said this was covered during the Mayors Report. Attendees thanked Tyler and Joe.

Item B - 2026 Annual Certified Financial Statement Resolution #2026-44:

Mayor Poelstra read back the cover letter of the draft resolution. Copies were available for attendees and on the City website. A brief discussion was held on the contents of the certified statement.

Consensus was in favor of adopting the annual certified financial statement, no objections were noted.

Motion:
Mayor Poelstra moved to adopt Resolution #2026-44. A resolution certifying the annual certified financial statement of revenues and authorized expenditures for the year ending June 30th, 2026.

- Seconded by Councilor Kitson
- Approved Unanimously by vote of the council

Item C - First Reading of Budget Amendment Ordinance #26-40NCO for Roads:

Mayor Poelstra read back the cover letter of the draft non-code ordinance. Copies were available for attendees and on the City website.

Consensus was in favor of the first reading of non-code ordinance for Roads, no objections were noted.

Motion:
Mayor Poelstra moved to accept the first reading of Budget Amendment #26-40NCO.

- Seconded by Councilor Kitson
- Approved Unanimously by vote of the council

10 — Persons to Be Heard

None.

Adjournment

Mayor Poelstra moved for the meeting be adjourned.
Motion to adjourn seconded by Councilor Towne.
Meeting adjourned at 6:44 PM.